Regular Board Meeting Minutes
Cache Valley Transit District
DBA Connect Transit
Wednesday, September 24, 2025
5:30 pm
Connect Administration
3021 North 300 West, North Logan, Utah
Connect Transit Boardroom

Present: Lieren Hansen, Flor Estrada, Mike Arnold, Emily Fletcher, Ron Bushman, David Geary, and Glen Schmidt

Excused: Jeff Turley and Shaun Bushman

Others: Todd Beutler, Curtis Roberts, Jody Kimball, Mindy Spackman, Kaylee Fonnesbeck, and Kari Thomas

Regular Meeting Agenda

1. *Call to order*: Board Chair Lieren Hansen

2. Pledge of Allegiance

3. Consent Agenda: Lieren Hansen asked for a motion to approve the consent agenda. Ron Bushman moved; Mike Arnold seconded. Vote unanimous.
   A. Approval of Agenda
   B. Acceptance of Minutes – August 27, 2025
   C. Next Board Meeting – October 8, 2025

4. Public comments: No questions or comments

Board Business

5. **Board Business:**
   A. Presentation on transit demand study – James Gamez, Kimley-Horn: The study started on May 12, 2025. The purpose of the study is to look at transit demand in unserved areas within Cache Valley; it also looked at Brigham City, ski resorts, and Garden City. Vehicle ownership in areas we studied was high overall with limited access to basic needs in some of the outer lying areas. Studied commuters to and from Logan. Created several options between Logan and Brigham City. Also considered options for Garden City, the trailheads, and the ski resorts, and even a seasonal option. The study shows that USU students make for a large

chunk of our ridership. Five key target market segments: long distance, older adults, visitors, USU students, and residents with no vehicle. Three ideas: express commuter route to Brigham, feeder routes linking areas, and seasonal shuttles. Presented several route ideas and options. Lieren asked about which options would require ballots: Clarkston, Mendon, Wellsville. Discussion of fares, partnerships, etc. All options involve high costs, which could impact Connect Transit's other priorities.

B. Public Hearing on FY2025 Budget Amendment – Lieren Hansen, Board Chair: No public comments. Glen Schmidt motioned. Dave Geary seconded. Vote unanimous.

C. Consideration of Resolution 2025-01, FY2025 Budget Amendment – Glen Schmidt, Budget Committee Chair: Dave Geary motioned. Flor Estrada seconded. Vote unanimous.

D. Consideration of Public Transportation Agency Safety Plan – Curtis Roberts, Administration Director: Discussed requirement to update PTASP each year. Talked about the numbers in Safety Performance Targets and what is included in them. Mike Arnold and Dave Geary discussed the importance of recognizing the distinction between random unpredictable events and predictable. Discussed assaults on transit workers, most involve a fare of some variety. Dave Geary brought up introducing a Resolution to make it known how much we (the Board specifically) appreciate the work in de-escalation our employees put in. Jody discussed our procedures if a major assault event occurred, such as hostage, etc. situations after Mike Arnold and Ron Bushman posed a few questions concerning transit worker assaults. Dave Geary moved. Emily Fletcher seconded. Vote unanimous.

E. Consideration of Resolution 2025-02, Transfer of Vehicles – Curtis Roberts, Administration Director: Discussion of what it means for the State to relinquish title on our buses; this will allow us to work directly with the FTA. This will alleviate a ton for our maintenance staff. Ron Bushman moved. Mike Arnold seconded. Vote unanimous.

F. Presentation of FY2026 Draft Budget – Curtis Roberts, Administration Director: This is just the introduction, no decisions made today; the next meeting is when questions will be asked, then there'll be another meeting where the board will decide on employee benefits. The tentative budget should be ready mid-November and then finalized in December and presented to the public. Connect is operating in the green and is projected to do so next year. Budget contains two new positions, an across-the-board driver raise, and an increase to the merit raise the drivers receive. Flor Estrada asked about the increase in software expenses for transit software; it was then asked if this was a one-time cost or an ongoing cost. With the way the monitoring software is set up it would be an ongoing cost. Mike Arnold asked about the reduction in utility expenses, due to selling the previous building.

6. **Management Report:**
   A. No Report.

7. **Board Chair Report:**
   A. Recognition of employee anniversaries - Lieren Hansen, Board Chair: Jody Kimball – 31 years. Todd Beutler – 29 years. Matt McEwan – 19 years. Aumer Irhaim – 11.

8. Public comments: No comments.

9. **<u>Adjourn:</u>** Board Chair Lieren Hansen adjourned the meeting.