

**Regular Board Meeting Minutes**  
**Cache Valley Transit District**  
**DBA Connect Transit**  
**Wednesday, April 23, 2025**  
**5:30 pm**  
**Connect Administration**  
**3021 North 300 West, North Logan, Utah**  
**Connect Transit Boardroom**

*Present:* Lieren Hansen, David Geary, Flor Estrada, Glen Schmidt, Shaun Bushman, and Jeff Turley

*Excused:* Ron Bushman, Mike Arnold, and Emily Fletcher

*Others:* Todd Beutler, Curtis Roberts, and Charise VanDyke

**Regular Meeting Agenda**

1. *Call to order:* Board Chair Lieren Hansen
2. Pledge of Allegiance lead by Dave Geary
3. Consent Agenda: Lieren Hansen asked for a motion to approve the consent agenda. Jeff Turley moved; Flor Estrada seconded. Vote unanimous.
  - A. Approval of Agenda
  - B. Acceptance of Minutes – March 26, 2025
  - C. Next Board Meeting – May 28, 2025
4. Public comments: No questions or comments.

**Board Business**

**5. Board Business:**

- A. Legislative Update – Lieren Hansen, Board Chair and Tim Stewart, Government Relations: During the visit to Washington D.C., Connect took back a policy issue to discuss with congressional staff. Tim coordinates and works with the people in D.C. before and during the visit and does a great job advocating for Connect Transit throughout the year. Of his different clients, Connect management probably has one of the tightest relationships with everyone because of the annual trip, bringing information to help with various issues, and not asking for things that can't be done. The 6-year transportation bill will soon be expiring. Connect has an opportunity to put some projects into the legislative process (it's about 18

Approved 05/28/2025

months out but they're starting the work now); the transfer centers are within the realm of feasible. There're also a lot of great connections with the transportation committee at this time; we've never had these many members on the transportation committee from Utah. Tim was originally hired because doing the needed government relations work would take more time than what management had to spend on it; someone who is in government relations also understands the D.C. environment better. This investment has helped Connect to get a different level of access, to build the relationships needed to work on different policy issues, and to increase success in getting funding for projects.

B. Closed session – Strategy session to discuss the sale of real property – Lieren Hansen, Board Chair: The reason that the Board is going into a closed meeting is to discuss the sale of the building on 754 West 600 North in Logan. The location of the meeting is the Connect Transit building at 3021 North 300 West in North Logan. Glen Schmidt motioned that the Board go into a closed meeting. Shaun Bushman seconded. The votes to go into closed session: Shaun Bushman – Yes; Jeff Turley – Yes; Flor Estrada – Yes; Dave Geary – Yes; Glen Schmidt – Yes; Lieren Hansen – Yes.

C. Consideration to authorize management to sell real property – Lieren Hansen, Board Chair: Dave Geary moved that the Board authorize the general manager or his representative to sell the property at 754 West 600 North in Logan. Shaun Bushman seconded. Vote unanimous.

D. Facility Improvements – Curtis Roberts, Administration Director: Management has hired an interior designer to get a professional, consistent look throughout the facility. So, this presentation is to get some initial feedback and direction from the Board on some of the initial concepts on the boardroom and lobby. Similar concepts would be carried throughout the building. For the boardroom, all the options use a wallpaper type covering that can help with sound reverb in the room. There are a few variations. Option 1 would have a sky type picture, Option 2 uses a mountain type picture, and Option 3 uses a landscape down view. A local artist or photographer could be commissioned for the art pieces. Discussion about the boardroom concepts. The wallpaper type covering would be used more to add a textural element (sound dampening is just an added benefit). Board members agreed that a look that is warm with a nice texture that overall looks less industrial would be good. There is a definite approval of using local pictures. For the lobby wall (east wall), there are few variations. Option 1 uses a large flat sign (acrylic or metal) with smaller framed pictures underneath. The large sign would be something like our logo and theme with the smaller photo frames holding different historical photos (with the potential to swap pictures). Option 2 is a timeline wall that has varying heights and movement (modern style); a second

view of this concept shows how it could have a 3D element. Another variation of the timeline wall could use an older museum-type style. Discussion about the lobby wall. Most board members like the idea of a timeline wall with a modern design. Most lean towards the 3D look, but there was some concern about the maintenance and cleaning for that style. Discussion about clocks. Most preferred analog vs digital clocks.

**6. Management Report:**

- A. The Employee BBQ is on June 26. It's a great opportunity for board members to engage with the employees.

**7. Board Chair Report:**

- A. Recognition of employee anniversaries - Lieren Hansen, Board Chair: Employee anniversaries include 18 years for Gillian Crozier (supervisor); 13 years for Spencer Green (supervisor); 14 years Tina Miller (driver); 11 years for Steven Earley (driver); and 11 years for Tom Sullivan (driver).

8. Public comments: No question or comments.

9. **Adjourn:** Board Chair Lieren Hansen adjourned the meeting.