

1 **Regular Board Meeting Minutes**
2 **Cache Valley Transit District**
3 **Wednesday, January 25, 2023**
4 **5:30 pm**
5 **Logan City Hall**
6 **290 North 100 West, Logan, Utah**
7 **City Hall Conference Room**

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10 *Present:* Patrick Jenkins, Cecelia Benson, Shaun Bushman, Terrie Wierenga, Bob
11 Christensen, Mary Barrus, David Geary, Sue Sorenson, Holly Broome-Hyer, Lieren
12 Hansen, Gregory Shannon, Mike Arnold, Jeff Turley, Glen Schmidt, Paul James, and
13 Jeannie Simmonds

14
15 *Excused:* Ron Bushman and Lyle Lundberg

16
17 *Others:* Todd Beutler, Curtis Roberts, Kari Thomas, and Charise VanDyke

18
19 **Regular Meeting Agenda**

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21 1. *Call to order:* Board Chair Patrick Jenkins
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23 2. Pledge of Allegiance
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25 3. Consent Agenda: Patrick Jenkins asked for a motion to approve the consent agenda.
26 Bob Christensen moved; Gregory Shannon seconded. Vote unanimous.
27 A. Approval of Agenda
28 B. Acceptance of Minutes – December 14, 2022
29 C. Next Board Meeting – February 22, 2023
30
31 4. Public comments: No comments or questions.
32

33 **Board Business**

- 34 5. **Board Business:**
35 A. Update on POOL service launch – Todd Beutler, CEO: Service is ready to begin
36 on February 6, 2023. Information about the service has been provided to the
37 public (bus stop alerts, POOL webpage, etc.). Bumps in the road are expected
38 with a new service type, which the staff will address. The POOL vans will be
39 fitted with bike racks; two of the vans are here with another expected.
40
41 B. Public hearing for service changes related to POOL service – Patrick Jenkins,
42 Board Chair: The public hearing about the POOL service changes was opened.

Approved 02/22/2023

43 No public present. The board chair asked for a motion to close the public hearing.
44 Dave Geary motioned; Gregory Shannon seconded. Vote unanimous.

45
46 C. Report on presentations to city councils – Board Members: Board members
47 discussed the presentations that had been done to city councils. Overall,
48 presentations have gone well with good discussion and questions.

49
50 **6. General Manager/Staff Reports:**

51 A. Groundbreaking on new facility March 6, 2023 – Todd Beutler, CEO: The
52 ceremony will begin at 11 AM. Board members were encouraged to reach out to
53 their elected officials. It will be a press event.

54
55 B. Facility construction management – Curtis Roberts, Administration Director:
56 Board members were reminded to take action on their retirement balances. The
57 District will be taking steps to mitigate potential issues during construction. A
58 team has been assembled that will be rotating through daily visits to monitor
59 safety and project progress. If board members want to visit the construction site,
60 or bring an elected official to the site, visits need to be arranged; there will also be
61 a couple of dates reserved for this purpose. There will be some site prep done
62 before the groundbreaking, such as fencing, but the major construction work will
63 start after the groundbreaking. Discussion about the wetlands status. It has been
64 dry for several years, but is currently protected.

65
66 **7. Board Chair Report:**

67 A. Curtis Roberts has been with the District for 16 years. A warm thanks for his
68 contributions and service to the District. Kari Thomas was introduced to the
69 Board; she is a backup for board meetings. She has been with the District for 7
70 years and works in compliance. The legislature session is in full swing right now;
71 Todd is working hard to make sure that the District's interests are represented.

72
73 **8. Public comments:** No comments or questions.

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75 **9. Adjourn:** Board Chair Patrick Jenkins adjourned the meeting.