



Overall Disadvantaged Business Enterprise (DBE) Goal Fiscal Years 2020-2022

Overall Goal

Under the requirements of the Code of Federal Regulations 49 CFR Part 26 (Participation by Disadvantaged Business Enterprises in U.S. Department of Transportation (DOT) Programs), Cache Valley Transit District (the District) developed an overall DBE goal for DBE participation in federal-assisted contracting opportunities for Fiscal Year 2020 through Fiscal Year 2022.

The District's proposed overall DBE goal for the years stated is 0.5% on federal-assisted contracts, exclusive of contracts related to the purchase of transit vehicles. The District anticipates meeting 100% of the goal using race conscious means of facilitating DBE participation.

The remainder of this document describes the public participation/outreach methods and goal methodology.

The District is committed to the DBE program. However, there are only nine (9) certified DBEs within 50 miles of our location and none are within our metropolitan statistical area. Eight of the nine certified DBEs within 50 miles of our location perform limited construction work only. One of the nine provides engineering type services. The biggest issue we face is that DBE firms are located too far away to make it cost effective for them to participate on most contracts funded with federal funds.

The District does not have any subrecipients. In addition, the District directly operates all operations.

Public Participation/Outreach Methods

The District is a non-certifying member of the Utah Unified Certification Program or UUCP. A link to the state's certified DBEs can be found on our website at www.cvtbus.org. We recognize the efforts made at the state level to find potential DBE firms and certify them.

We participate with the local chamber of commerce and provide them with our DBE goal. We work other local organizations individually to encourage DBE registration and certification to increase the number of certified DBE firms in our local area. During the last three years, our focus has been on local banks that provide loans to small businesses and participation with the local chapter of Women In Business.

The District has an employee who attends the local Women in Business organizational functions. We discussed contracting opportunities with the president of this organization and have made presentations to them regarding the DBE program and how to become a DBE firm. The District

also monitors for locally sponsored events or conferences where small businesses may participate and we send representatives where appropriate.

Once a contracting opportunity is identified, the District encourages small businesses to consider becoming a certified DBE and offer assistance in that process. We have put local businesses in direct contract with our State DOT. A business that we assisted in the DBE registration process and became certified has since withdrawn citing difficulties in maintaining the certification documents and the level of reporting requirements.

Goal Methodology

The overall goal is expressed as a percentage of the total amount of U.S. DOT funds that the District anticipates expending in the three forthcoming fiscal years on federal-assisted contracts. As described below, the District uses a two-step process to establish the overall DBE goal.

Step 1: Compute Base Figure

As specified in 49 CFR 26.45(c), the District developed a base figure to determine the relative availability of DBEs to perform work on the eight (8) anticipated contracts/projects. The formula for calculating the relative availability of DBEs for each project is:

$$\text{Base figure} = \frac{\text{Ready, willing and able DBEs}}{\text{All firms (including DBEs and non DBEs)}} \quad (\text{divided by})$$

The base figure is also called “Possible DBE Percentage Participation” on Exhibit A, B and C.

To calculate the ready, willing and able DBEs, the District used the Utah Unified Certification Program (UUCP) to identify the number of registered DBEs willing to perform work in the District’s market area for each of the anticipated contracts/projects based on the North American Industry Classification System (NAICS) code(s) most relevant to each contract. For all contracts except for construction and janitorial services, we considered any business listed in the UUCP. For construction and janitorial services, we considered all UUCP listed DBEs within 30 miles.

It is interesting to note that for all the contracts/projects, except for construction and janitorial services, there were no available DBEs listed in the UUCP. As a result, the potential DBE participation percentage will always be zero for these contract/projects. Therefore, we did not calculate the total available contractors.

For construction and janitorial services, we used the 2016 Business Patterns from the U.S. Census Bureau to determine the total number of businesses available in the District’s market area based on the same NAICS codes. This report approximates the same market area as was considered for DBEs or 30 miles.

Based on guidance from FTA and the U.S. DOT Office of Small and Disadvantaged Business Utilization, the District computed the weighted base figure that takes into account the relative size of the anticipated contracts. The weighted based figure was calculated by multiplying the total estimated contract/project dollars by the relative availability of DBEs to calculate the

potential DBE contract dollars for each project, calculating the total potential DBE contract dollars and dividing this total by the total estimated cost of all the contracts/projects (see Exhibits A, B and C).

Based on this methodology, the calculated weighted based figure ranged between 0.0468% and 0.0609%. The District realized during this process that the best opportunity for DBE participation is on construction type contracts, specifically those involving excavation, parking lot stripping or concrete work.

Step 2: Adjust Base Figure

Per 49 CFR 26.45(d), following calculation of a base figure, all available evidence must be examined to determine what adjustment, if any, is needed to the base figure to arrive at the overall DBE goal. The District considered past experience with DBE participation, particularly as it related to construction contracts. Prior experience shows, that DBEs have had a higher participation rate ranging from 4% on larger construction contracts (over \$100,000) to 7% on smaller construction contracts (under \$100,000). The District anticipates that the contracting opportunities will substantially smaller than those in prior years.

Based on the past experience, we allowed the market area to be expanded for construction contractors to 50 miles (already included in the calculation in Step 1) for DBE firms.

Overall Goal

Based on this analysis and the District's commitment to encourage DBE participation, the District proposes an overall DBE goal of 0.1% of FTA funds that will be expended on FTA-assisted contract in fiscal years 2020-2022, exclusive of transit vehicle purchases.

Use of Race-Neutral Methods and DBE Contract Goals

The U.S. DOT regulations require that race-neutral methods be used to the maximum extent feasible to achieve the DBE overall goal. Race-neutral methods include making efforts to assure that bidding and contract requirements facilitate participation by DBEs and other small businesses; unbundling large contracts to make them more accessible to small business; encouraging prime contractors to subcontract portions of the work that they might otherwise perform themselves; and providing technical assistance, communication programs, and other support services to facilitate consideration of DBEs and other small businesses.

Due to the lack of ready, willing and available DBEs in the District's market area, except for construction contractors, the District recognizes that race-neutral methods have not and probably will not be effective. Therefore, the District proposes reaching its overall goal using 100% race-conscious efforts focused on construction contracts, specifically those involving excavation and concrete work. As each construction contract is released, we will evaluate for potential DBE participation and establish a goal relative to the type of construction and the contract size.

However, the District will continue its outreach efforts to encourage potential DBEs to become certified and monitor for opportunities to use race-neutral methods.

Cache Valley Transit District
 DBE Calculation
 Projects and Availability of DBE
 2020

Exhibit A

Project	NAICS code	Amount	Available DBE Contractors	Total Available Contractors Including DBEs	Possible DBE Percentage Participation	Potential DBE Contract Amounts
Diesel Fuel	454390	450,000	0	N/A	0%	0
Gasoline	4471	65,000	0	N/A	0%	0
Liability Insurance	524126	200,000	0	N/A	0%	0
Tires	441320	110,000	0	N/A	0%	0
Oil	424720	38,000	0	N/A	0%	0
Bus parts	441310	400,000	0	N/A	0%	0
Janitorial services	561720	26,000	0	51	0.00%	0.00
Small construction projects	23	40,000	8	515	1.55%	621.36
Totals		<u>1,329,000</u>				<u>621.36</u>

Calculated DBE percentage participation in federal contracts

0.0468%

Notes

N/A - Because there are no available DBE contractors on the State of Utah DBE directory, it is not necessary to determine the number of available contractors because the resulting percentage will be zero, regardless of the number of available contractors.

Cache Valley Transit District
 DBE Calculation
 Projects and Availability of DBE
 2021

Exhibit B

Project	NAICS code	Amount	Available DBE Contractors	Total Available Contractors Including DBEs	Possible DBE Percentage Participation	Potential DBE Contract Amounts
Diesel Fuel	454390	460,000	0	N/A	0%	0
Gasoline	4471	65,000	0	N/A	0%	0
Liability Insurance	524126	200,000	0	N/A	0%	0
Tires	441320	110,000	0	N/A	0%	0
Oil	424720	39,000	0	N/A	0%	0
Bus parts	441310	410,000	0	N/A	0%	0
Janitorial services	561720	26,000	0	51	0.00%	0.00
Small construction projects	23	50,000	8	515	1.55%	776.70
Totals		<u>1,360,000</u>				<u>776.70</u>

Calculated DBE percentage participation in federal contracts

0.0571%

Notes

N/A - Because there are no available DBE contractors on the State of Utah DBE directory, it is not necessary to determine the number of available contractors because the resulting percentage will be zero, regardless of the number of available contractors.

Cache Valley Transit District
 DBE Calculation
 Projects and Availability of DBE
 2022

Exhibit C

Project	NAICS code	Amount	Available DBE Contractors	Total Available Contractors Including DBEs	Possible DBE Percentage Participation	Potential DBE Contract Amounts
Diesel Fuel	454390	470,000	0	N/A	0%	0
Gasoline	4471	70,000	0	N/A	0%	0
Liability Insurance	524126	210,000	0	N/A	0%	0
Tires	441320	110,000	0	N/A	0%	0
Oil	424720	40,000	0	N/A	0%	0
Bus parts	441310	420,000	0	N/A	0%	0
Janitorial services	561720	27,000	0	51	0.00%	0.00
Small construction projects	23	55,000	8	515	1.55%	854.37
Totals		<u>1,402,000</u>				<u>854.37</u>

Calculated DBE percentage participation in federal contracts

0.0609%

Notes

N/A - Because there are no available DBE contractors on the State of Utah DBE directory, it is not necessary to determine the number of available contractors because the resulting percentage will be zero, regardless of the number of available contractors.



CB1600A11

Geography Area Series: County Business Patterns

2016 Business Patterns

Table Name

Geography Area Series: County Business Patterns: 2016

Release Schedule

The data in this file were released on April 19, 2018.

Key Table Information

Beginning with reference year 2007, CBP data are released using the Noise disclosure methodology to protect confidentiality. See Survey Methodology for complete information on the coverage and methodology of the County Business Patterns data series.

Universe

The universe of this file is all operating establishments with one or more paid employees. This universe includes most establishments classified in the North American Industry Classification System (NAICS) Codes 11 through 813990. For specific exclusions and inclusions, see Industry Classification of Establishments.

Geography Coverage

The data are shown at the U.S. level and by State, County, Metropolitan and Micropolitan Statistical Areas, and Congressional District. Also available are data for the District of Columbia, Puerto Rico, and the Island Areas (American Samoa, Guam, the Commonwealth of the Northern Mariana Islands, and the U.S. Virgin Islands) at the state and county equivalent levels.

Industry Coverage

The data are shown at the 2- through 6-digit NAICS code levels for all sectors with published data.

Data Items and Other Identifying Records

This file contains data on the number of establishments, total employment, first quarter payroll and annual payroll.

Sort Order

Data are presented in ascending geography by NAICS code sequence.

FTP Download

Download the entire table at <http://www2.census.gov/econ2016/CB/sector00/CB1600A11.zip>.

Contact Information

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NOTE: Data based on the 2016 County Business Patterns. CBP html tables and download files can be found at the County Business Patterns Website.

For information on confidentiality protection, sampling error, nonsampling error, and definitions, see Survey Methodology.

Data in this table represent those available when this report was created; data may not be available for all NAICS industries or geographies. Excludes most government employees, railroad employees, and self-employed persons.

Geographic area name	2012 NAICS code	Meaning of 2012 NAICS code	Year	Number of establishments	Paid employees for pay period including March 12 (number)	First-quarter payroll (\$1,000)	Annual payroll (\$1,000)
Logan, UT-ID Metro Area	23	Construction	2016	515	2,652	22,374	107,896
Logan, UT-ID Metro Area	56172	Janitorial services	2016	51	305	1,493	7,536

Source: U.S. Census Bureau, 2016 County Business Patterns.